

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington DC 20250

Notice CRP-455

For: FSA Offices

Conservation Software Contained in County Software Release No. 524

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

Some signup 26 CRP contracts were not approved by COC before September 30, 2003. Notice CRP-450 provided procedure for the approval of certain CRP contracts after that date. Software in County Software Release No. 524, to be mailed November 10, 2003, will allow these contracts to be correctly added to the System 36 contract file.

B Purpose

This notice provides instructions for using the updated software to add or correct late approved CRP-1's to the System 36 CRP contract file.

2 Updated Software

A Adding Contracts Approved After September 30, 2003

CRP contracts approved after September 30, 2003, may be correctly recorded in the System 36 after installation of County Release No. 524. The instructions for adding contracts are the same as provided by Notice CRP-447, except that the contract start and end dates must be manually entered on Screen EPCR1201. These start and end dates must agree with the dates recorded in item 9 on CRP-1.

The updated software will also display the first prorated annual payment and the revised contract starting and ending dates on Screen EPCR8001.

Note: When adding or correcting signup 26 CRP contracts after installation of County Software Release No. 524, the entries for the contract period will no longer be pre-populated from the offer data and must be manually entered, including those contracts approved by September 30, 2003.

Disposal Date

March 1, 2004

Distribution

All FSA Offices; State Offices relay to County Offices

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2 Updated Software (Continued)

B Example of Screen EPCR1201

Note: Only examples of the screens that have been modified by the updated software to allow the contract dates to be entered or changed will be addressed in this notice. Accessing the process to add or correct contracts to the System 36 CRP contract file and the processing for each screen that was not modified by the updated software is addressed by Notice CRP-447 and 1-CRP.

069 ANY COUNTY		Add	EPCR1201
CRP CONTRACTS - ORIGINAL START DATE		Version: AD32	10-10-2003 09:47 Term E0
Contract Number: 113 G		Signup Number: 26	Farm Number: 686
Program Year: 2004			
Rental Rate: 48.00		Total Acres Approved:	550.6
Original CRP-1 Start Date: 11-01-2003 (MM-DD-YYYY)		Date CRP-1 Ends: 09-30-2018 (MM-DD-YYYY)	
Length of Contract - Years: 14 Months: 11			
Cmd3=Previous Screen Cmd7=End CRP Processing Enter to Continue			

On Screen ECPR1201, the "Start Date" and "Date CRP-1 Ends" must be entered and shall agree with the revised Contract Period dates from item 9 on the approved CRP-1.

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2 Updated Software (Continued)

C Example of Screen EPCR8001

069 ANY COUNTY		Add	EPCR8001
CRP CONTRACTS - DISPLAY DATA		Version: AD32	10-10-2003 09:54 Term E0

Contract Number: 113	G	Signup Number: 26	Farm Number: 686
Program Year: 2004		Date Approved: 10-10-2003	Farm Cropland: 674.3
Rental Rate: 48.00		Total Acres Approved: 550.6	
		Percent of Cropland Approved: .8166	
Original CRP-1 Start Date: 11-01-2003		Effective Date: 11-01-2003	
		Date CRP-1 Ends: 09-30-2018	
Years Practice Acres Ann. CRP Payment			
1-11 Mo 550.6		24,190	←
1-14 550.6		26,429	←
		Contract Status:	
		CRP Marginal Pasture Land:	
Total Cumulative Annual Rental Payment:		394,196	
Cmd3=Previous Screen		Cmd2=Return to Basic Contract Update	
Cmd7=End CRP Processing	Enter to Continue	Cmd16=Add Contract to Files	

The new “Effective Date” and “Date CRP-1 Ends” must correspond to the dates on CRP-1.

The first year payment is prorated to reflect the number of months left in the FY and must be the same as item 10C on CRP-1. The remaining annual payments (in this case 14 years) must be the same as item 10B on CRP-1.

D Correcting Contracts Approved After September 30, 2003

Contracts approved after September 30, 2003, that were added to the System 36 contract file before County Software Release No. 524 was installed must be corrected. Process the correction according to Notice CRP-447 and the provisions of this paragraph to change the contract start and end dates and to verify the payment schedule to reflect the shorter time period for the first year annual payment.

When processing the correction, Screen EPCR0301 will be displayed. The user will be prompted, “Is offer data to be updated to the existing contract? (Y or N)”. Respond with “N”.

Note: Responding with a “Y” to the above prompt on Screen EPCR0301 will overlay the contract data with the most recent data ported from AGSS for an offer. If the contract is being corrected for reasons other than being approved after September 30, 2003, and corrected data from AGSS for that offer had been ported to the System 36, then the correct response would be a “Y”.

When Screen EPCR1001 (no example shown) is displayed, verify the approval date and correct if necessary.

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2 Updated Software (Continued)

D Correcting Contracts Approved After September 30, 2003 (Continued)

On Screen EPCR 1201, the “Start Date” and “End Date” must be corrected to correspond with the dates recorded on CRP-1. The following example screens are before and after screens for a correction to change the start and end dates for a contract.

Before: Original dates as automatically recorded when contract was added.

069 ANY COUNTY		Correct	EPCR1201
CRP CONTRACTS - ORIGINAL START DATE		Version: AD33	10-17-2003 15:10 Term E0

Contract Number:	101 G	Signup Number: 26	Farm Number: 3075
Program Year:	2004		
Rental Rate:	48.00	Total Acres Approved:	87.4
Original CRP-1 Start Date: 10-01-2003 (MM-DD-YYYY)		Date CRP-1 Ends: 09-30-2013 (MM-DD-YYYY)	
Length of Contract - Years: 10 Months: 0			
Cmd3=Previous Screen		Cmd7=End CRP Processing	Enter to Continue

After: Dates have been changed and the “Enter” key pressed. Notice the new “Length of Contract”.

069 ANY COUNTY		Correct	EPCR1201
CRP CONTRACTS - ORIGINAL START DATE		Version: AD33	10-17-2003 15:11 Term E0

Contract Number:	101 G	Signup Number: 26	Farm Number: 3075
Program Year:	2004		
Rental Rate:	48.00	Total Acres Approved:	87.4
Original CRP-1 Start Date: 11-01-2003 (MM-DD-YYYY)		Date CRP-1 Ends: 09-30-2014 (MM-DD-YYYY)	
Length of Contract - Years: 10 Months: 0			
New Length of Contract - Years: 10 Months: 11			
Warning: Contract Length will be changed.			
Cmd3=Previous Screen		Cmd7=End CRP Processing	Enter to Continue

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2 Updated Software (Continued)

D Correcting Contracts Approved After September 30, 2003 (Continued)

Continue processing, making no changes until the Screen EPCR8001 is displayed. Verify that the payment amounts schedule for the first year and the remaining years are the same as recorded on CRP-1. Also verify the "Effective Date" and the "Date CRP-1 Ends". After verification, update the contract file by pressing "Cmd5".

069 ANY COUNTY		Correct	EPCR8001	
CRP CONTRACTS - DISPLAY DATA			Version: AD33 10-17-2003 15:22 Term E0	

Contract Number: 101		G	Signup Number: 26	Farm Number: 3075
Program Year: 2004			Date Approved: 10-16-2003	Farm Cropland: 1,184.5
Rental Rate: 48.00			Total Acres Approved: 87.4	
			Percent of Cropland Approved: .0738	
			Effective Date: 11-01-2003	
			Date CRP-1 Ends: 09-30-2014	
Original CRP-1 Start Date: 11-01-2003				
Years	Practice Acres	Ann.	CRP Payment	
1-11 Mo	87.4		3,839	
1-10	87.4		4,195	
				Contract Status: ACTIVE
CRP Marginal Pasture Land:				
Total Cumulative Annual Rental Payment:				45,789
Cmd3=Previous Screen		Cmd2=Return to Basic Contract Update		
Cmd7=End CRP Processing		Enter to Continue Cmd5=Complete Transaction		

3 Action

A County Office Action

County Offices shall, after installation of County Software Release No. 524, follow instructions provided in Notice CRP-447 and this notice to add and/or correct contracts with approval dates after September 30, 2003.

B State Office Action

State Offices shall ensure that County Offices:

- timely install County Software Release No. 524 and follow the instructions in this notice to add signup 26 contracts approved after September 30, 2003, to the System 36 contract file
- review the System 36 contract file to verify that any signup 26 CRP contracts that were approved after September 30, 2003, have been corrected with the proper dates.